The Association for the Advancement of Education, DBA The Hawbridge School

Board of Directors Meeting Agenda

September Board Meeting - The Hawbridge School (In Person at LS)

Thursday, September 17, 2026 · 6:00 – 8:00pm

1. Call to Order, Roll Call, and Approval of Agenda

Chair Jaime MacFall called the meeting to order at approximately 6:08 p.m. Board members present included Jaime MacFall, Crissi Rainer, Matthew Aronson, Ted Teague, Daniel Ayers, Amanda Graham, Jacqueline Tiley, Heather Pack Aponte, Rachel Kelln, and Juliet Biemiller. Logan Roberts was absent. A quorum was established. Chair MacFall noted updates to the agenda, including renaming the Air and Water Committee to the Environmental Health Committee and adding a non-public session item. Heather Pack Aponte moved to approve the agenda and Jacqueline Tiley seconded. Motion passed unanimously. The Board also approved the minutes from the September regular and interim meetings.

2. Public Comment

Chair MacFall reported that the Family Advisory Committee was unable to attend and discussed efforts to increase participation from stakeholder groups. Ashley Denning recognized the extensive efforts of school leadership, faculty, and staff, particularly their support of students and families during recent challenges. Discussion also included creating calendar invitations for board meetings, improving communication of meeting locations, and ensuring custodial staff are notified in advance of meetings.

3. Reports

Executive Director updates included enrollment management, grievance policy revisions, adoption of paid parental leave, state testing results, staffing updates, student services information, and facility improvements. Amanda Graham moved to return to the previous grievance policy structure reflecting the current administrative model. Juliet Biemiller seconded and the motion passed unanimously. Jaime MacFall moved to approve participation in the state paid parental leave program and Crissi Rainer seconded. Motion passed unanimously. Administration reviewed testing results showing overall expected academic growth and outlined intervention plans for identified areas of need. Updates were also provided regarding Exceptional Children services, staffing, facilities improvements, and community engagement activities. Staff provided Lower School and Upper School updates regarding student activities, Beta Club recognition, Saturday Academy, service projects, National Honor Society recruitment, Student

Council activities, and upcoming events. Committee reports were presented by Strategic Implementation, Board Selection, Finance and Treasurer, and Space Committee representatives.

4. Old Business

The Board received an Environmental Health Committee update. Members reported the launch of a public environmental health webpage, implementation of water filtration systems, satisfactory filtered water testing results, and plans to expand filtration options. Ongoing discussions addressed air quality concerns, environmental monitoring, reimbursement opportunities related to water mitigation efforts, and future committee activities. Monthly Environmental Health Committee meetings will continue.

5. New Business

The Board discussed temporary secretarial coverage during Logan Roberts' leave and identified an interim volunteer to assist with recording duties. Chair MacFall informed the Board of a notice of lien involving a vendor dispute associated with the General Store property. Board members discussed obtaining additional information and reviewing related documentation. The Board also agreed that the grievance policy may be revisited at a future meeting for additional review.

6. Non-Public Session

At approximately 7:08 p.m., the Board voted unanimously to enter non-public session pursuant to applicable North Carolina law to discuss confidential matters.

7. Return to Open Session

Following completion of non-public session, the Board returned to open session. The Chair reported that no additional actions were taken upon returning to open session.

8. Adjournment

There being no further business before the Board, the meeting was adjourned.