The Association for the Advancement of Education, DBA The Hawbridge School
Board of Directors Meeting Agenda

August Board Meeting - The Hawbridge School (In Person at LS)
Thursday, August 20 · 6:00 – 8:00pm
Video call link: https://meet.google.com/dbg-uffd-hbg
Or dial: (US) +1 315-758-1069 PIN: 162 087 399#

I. Call to Order @ 6pm
II. Roll Call
III. Approval of Agenda
IV. Consent Items
    A. Approval of Previous Meetings' Minutes
    B. Future Meetings

V. Public Comment @ 6:10pm
    A. Hawbridge Family Advisory Council (FAC)

VI. Reports @ 6:20pm
    A. Executive Director Report (A. Crumel)
    B. US/LS Staff Update (Staff member TBD)
    C. Board Committee Updates
        1. Strategic Implementation (A. Graham)
        2. Board Selection (D. Ayers)
        3. Finance + Treasurer Report (M. Aronson)
        4. Space Committee (J MacFall)

VII. New Business @ 6:50pm
    A. Air + Water Committee Creation
    B. Water Reports
    C. Future Planning Budget and Space – New Committee or Use Existing

VIII. Old Business
IX. Non Public @ 7:30pm
X. Adjourn @ 8pm

The Hawbridge School

The Association for the Advancement of Education, DBA, The Hawbridge

Directors' Monthly Board Report
August 20 - 6:00 pm

Enrollment

2026-2027 ADM: 588/ 2025-2026 ADM: 604. We are currently in a transition period for enrollment as we move through the opening weeks of the school year. As withdrawals are received and enrollment numbers stabilize, the administrative team will continue to monitor enrollment closely and open available seats in the appropriate grade levels. Our goal is to thoughtfully manage enrollment while maintaining appropriate class sizes and addressing vacancies as they arise.

Grade Level	**Active Enrollment**	**2026-2027 applications** (Lottery opened in November)
Kindergarten	34	102/38** 38 confirmed
1st grade	34	35/5 5 confirmed
2nd grade	36	21/5 5 confirmed
3rd grade	39	35/4** 5 confirmed
4th grade	42	36/3** 6 confirmed
5th grade	44	18/5** 10 confirmed
6th grade	53	63/3** 5 confirmed
7th grade	52	34/4** 7 confirmed
8th grade	52	41/4** 7 confirmed
9th grade	51	38/5** 10 confirmed
10th grade	58	18/No Seats
11th grade	52	7/5 5 confirmed
12th grade	41	10/7 7 confirmed

Total	588	88 Seats

Academics

Beginning Teacher Support Program Policy: BTSP Plan for NC SBE Policy TCED-016
(Board approval required)

Discipline and Code of Conduct Handbook: We propose adding Reverse Suspension as an alternative to out-of-school suspension (OSS). Under this option, a parent/guardian or designated adult would attend school with the student for the assigned day(s).

- Preserves instructional time: Keeps students in school and connected to instruction rather than missing academic time through OSS.
- Strengthens family partnership: Brings families into the school setting to directly support their student and collaborate with staff.
- Maintains accountability: Provides a meaningful consequence while requiring increased family involvement and supervision.
- Aligns with restorative practices: Supports accountability and relationship-building while avoiding exclusion from the school community.
- Provides administrative flexibility: Gives administrators another consequence option when OSS may not be the most effective response to a student's behavior.

Personnel:

New Hires:
Chaniya Tingley, Adaptive Curriculum Teacher

All:

Current Vacancies:
Job Coach - US

Department of Exceptional Children:

- The number of EC students has remained relatively stable. However, we are seeing an increase in the needs and the hours of service time required to support these students.
- Contracts for all related service providers have been signed, and services (Speech, OT, PT) have begun or are scheduled to begin the week of August 24th.
- Interviews for the Job Coach position are ongoing.

Business and Operations Report

Facilities Update:
LS:

- Asphalt divots in the circle repaired
- Horticulture was moved to the Morrow Grove School House.

US:

- Asphalt sinking in driveway repaired.

- Rented the former Culture Mill (1616 Jordan Drive) space from Jordan Properties to house Eco/Wildnerness Class for 1 year. Sellars Property will not extend the lease after the year. This involved hiring Sasser Mold Remediation to clean the location and rent dehumidifiers throughout the year. Sasser has verified that the property poses no health risk to staff and students.

- The upstairs commons is being renovated into a temporary classroom for the computer science class. Red Dirt Construction has been authorized as the vendor.

- Meeting this week with Stonewall Construction to discuss a permanent solution for the above classes. We will utilize building layouts from Ben Andrews to provide an analysis for the two classrooms:
    - Upstairs outdoor classroom.
    - Large space behind the commons area.

  This is just an introductory meeting to see whether our request is viable; no commitments will be made. I will update Ms. Crumel accordingly.

Both current classroom locations are being treated as temporary solutions to a much larger need: additional permanent on-site classroom space. The above suggested locations are the only verifiable options at this time, without taking away the much-used quad area. I ask that this topic be expedited, as the reality of purchasing more land and building is years away. With a one-year timeline, we are already placed in a timeline crunch (proposals, cost analysis, engineering, construction) if the recommendations above are approved.

Alternative Water Source Update: Both schools had bottled water delivered on Thursday for staff and students. Carter Jordan (Water Utility) has ordered a filter (for the point of entry) for Well 1 to provide a temporary solution until the state can offer a permanent one. Well, 1 should be ready in five weeks.

- LS:
    - Four Primo water dispensers and 40 (5-gallon) jugs of water were delivered on Friday, August 14,2026 . Three will remain at the LS, and one will be at the classroom located at 1616 Jordan Drive.

Pure Life Purified Water 5 Gallon Bottle 5 Gallon: 40 at 16.99 each	$679.60
Tempest Bottom Load Hot & Cold Water Dispenser Black	$99.96 monthly

- US:
    - Continue the use of water bottles. We have ordered 3 pallets of water to date. Each pallet is 474.79 for a total of $1,424.37

    - Waiting for the delivery of water fountain filters that will pass the State's Standards for PFAS filtration. I have discussed this with Emily Sutton, Haw River Assembly, who agrees. We ordered 3 filters for $382.68.Currently, the item is on backorder and has no expected delivery date.

- Ben Kirby from the NC Department of Environmental Quality came by on Tuesday, August 18th, to collect water samples.

Important Dates for Next Month:

September 7 Labor Day- No School
September 21 Teacher Workday- No School
September 21 Staff Title I Training
September 22 Q1 Progress Reports

26-27 School Calendar

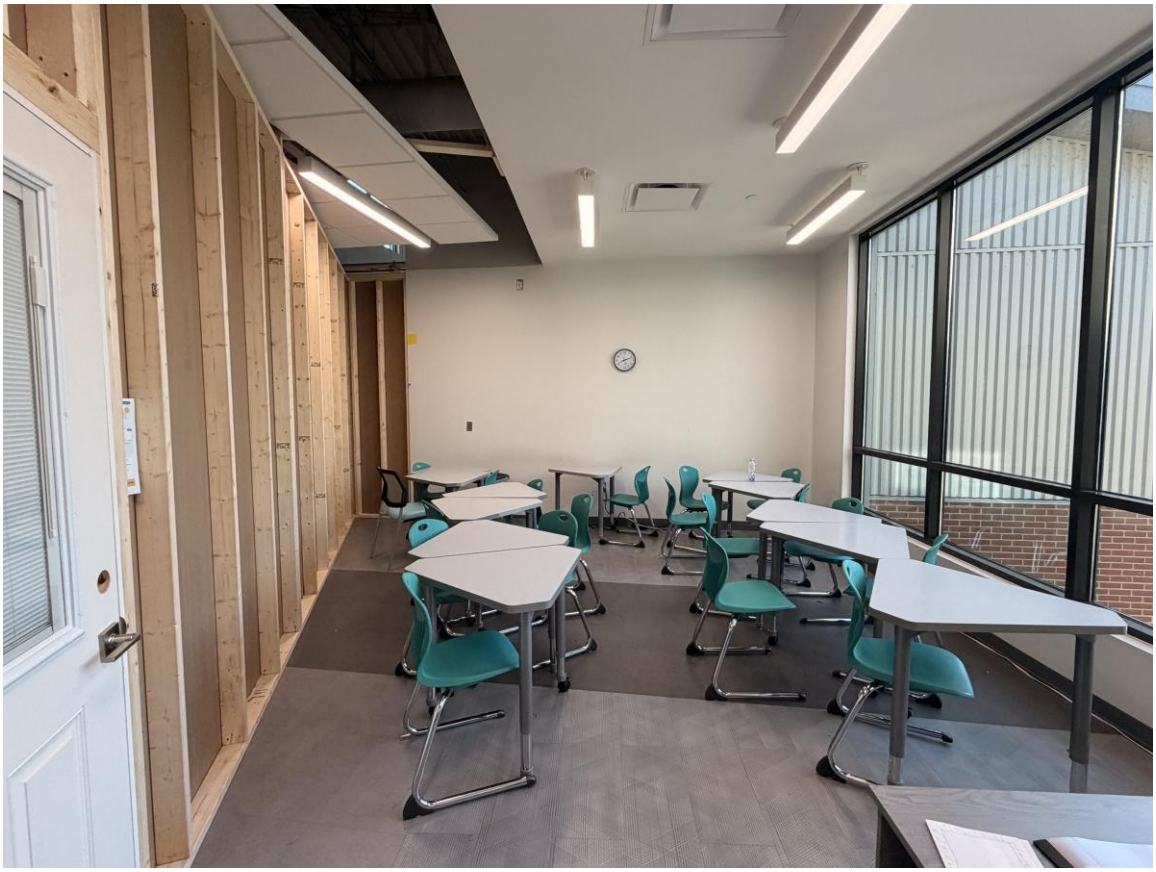
Prepared by Matthew Aronson, Treasurer

2025-26

- Total Ending Surplus: $108k
    - Operating Surplus: favorable $49k compared to budget
    - Student Activities: -$20k (revenue-expenses)
    - Other Outflows: $4.5k (PASTA, Retirement Reserve: Interest)
- Annual Audit: On-Track
    - Majority of information has already been uploaded by Nicole
    - Work will continue through September

2026-27

- Working Budget reflects increase in State allotment (+$326k)
    - County funds will be finalized by end-October (currently assumes 2% increase YoY)
- Updated Operating Surplus: $254k
    - Includes expenses of $40k for Culture Mill, $5k for water/supplies

Finance Committee

- Recruiting Board members (2-3)!
- Planning to meet 1x per month (day/time TBD) + as-needed