



The Association for the Advancement of Education, DBA The Hawbridge School
Board of Directors Meeting Agenda
Thursday, September 26, 2024, at 6:00 p.m.
Upper School Room 115

I. Call to Order (6:15pm)

II. Roll Call

- Entire board present with the exception of Amanda Rose

III. Approval of Agenda

- Motion by Daniel Ayers, Second by Ted Teague

IV. Public Comment

- Heather Aponte mentioned that her concerns were sent via email to Kemp.

V. Consent Items

A. Approval of Previous Meetings' Minutes

- Motion by Daniel Ayers, Second by Johnny Buck

B. Future Meeting: Proposed Wednesday, October 23, 2024 @6pm (LS)

VI. Reports

A. Director Report (J. Shelton)

[September Director Board Report 24-25](#)

B. Faculty Representatives

- Lower School Representative (L. Wilder)

[Lower School Report September 26, 2024](#)

- Upper School Representative (K. Kimbel/S. Walls) [below*]

C. Board

- Committee Updates

a) Governance (K. Watson-Ormond)

- Met 9/20
- Applying for Title 1 Funding
- Drafting Title 9 Policy
- Discussed re-scoping & re-posting Business Director Role as Marketing Manager
- Steckley flagged gender identity to be incorporated in policy based on federal decision written by Gorsuch

b) Strategic Planning (A. Graham)

- Concerns were expressed by faculty that initial draft shared with teachers differed greatly after Seeds of Change revisions, but Kemp Watson-Ormond and Ted Teague believe any changes are purely in form, not content
- Amanda Graham will be reviewing previous versions to ensure consistency and continuity

c) Board Selection (K. Watson-Ormond / D. Ayers)

- More information in Section XII
- d) Finance (J. Buck)
 - No meeting in September
 - A lot of asynchronous communication regarding the Fall Festival
 - Surplus funds have been officially transferred from checking into Stiefel Money Market to gain interest
 - As of September 16, all has been deposited in staggered maturities for a total of \$1M in investments

■ Treasurer (A. Rose)

- As of August 31st we were 17% of the way through the fiscal year. In August, there was a \$15K invoice for window replacement that was expected to be completed in the prior fiscal year and was therefore not budgeted in '24-25. This is currently reflected in the "Building Maintenance, Furniture, Infrastructure" line item but may be reclassified to capital improvements in a subsequent month. Telecommunications are also much higher than historical costs due to an error in historical AT&T billing that was discovered last spring. Lower cost solutions will be pursued when the current contract is up, but the board can expect an annual expense of up to \$41K (vs. approved budget of \$19K). The current year funding can support these cost overruns without issue given the revenue surplus over our initial budget.

VII. Board Member Vacancy

- Vacancy opened by Joshua Horton's resignation. Over the past month, the selection committee has sought to fill the vacancy. Some concerns were raised about the bylaws expressing vacancies must allow for "reasonable presentation and/or interview" and our process potentially not complying. Our attorney has assured us that we have acted in accordance with the guidelines. Bringing back to the committee to consider. Procedural questions for filling vacancy.

VIII. New Business

A. Family Engagement Policy for Title I funding

- Process to be led by T. Hanna. Must be submitted by Monday. Movement to adopt policy.

B. Fall Festival

- Sunday October 13, 2024 1pm-5pm @ Haw River Mushrooms

IX. Closed Session (7:55PM)

- A. To Consider Confidential Matters Pursuant to NC G.S. §§ 143-318.11(a)(5) and 143-318.11(a)(6)

X. Ended Closed Session & Adjourn (8:422PM)