

PARENTAL INFORMATION REQUESTS POLICY

The Hawbridge School maintains its vision of an enduring, intimate and caring community of educators, parents and students, working together to create an environment where all students thrive; a school of excellence built on a foundation of inclusiveness, mutual respect, and personal attention. The Hawbridge School adopts these Parents' Bill of Rights Policies as a requirement of Senate Bill 49. Implementation of these policies will remain in alignment with The Hawbridge School's mission and vision statement and will maintain consistency with existing policies and procedures.

Parents may request in writing from the Upper School Director or Lower School Director any of the information the parent has the right to access under North Carolina law (Chapter 115C, Article 7B, Part 3). When a parent submits a written request for any such information, the school will respond as follows:

1. Within 10 business days of receiving the written request, the Upper School Director or Lower School Director shall either, (i) provide the requested information to the parent or (ii) provide an extension notice to the parent that, due to the volume or complexity of the request, the information will be provided no later than 20 business days from the date of the parental request.
2. If the Upper School Director or Lower School Director (i) denies or fails to respond to the request for information within 10 business days or (ii) fails to provide information within 20 business days following an extension, the parent may submit a written request for the information to the Board of Directors, along with a statement specifying the time frame of the denial or failure to provide information.
3. If there is a timely appeal to the Board of Directors, the Board shall place the parent's appeal on the agenda for the next meeting of the Board occurring more than three business days after submission of the appeal. A decision of the Board under this section is final and is not subject to judicial review.

A copy of this policy shall be posted on the school website.

References: N.C.G.S. 115C-76.40.

Board Approval Date: _____, 2023