



The Association for the Advancement of Education, DBA, The Hawbridge School

Board of Directors' Meeting
Wednesday, November 20, 2019 at 6:00 p.m.
The Hawbridge School, Huth Commons

I. Call to Order

II. Roll Call – 6:05

Attending Board Members: Lori Edmonds (Chair), Val Hanson (Vice Chair), Dianne Ford (Secretary), Sue Eldon, Treasurer, Natalya Barker, Dawnya Bohager, Kathryn Brown, Tim Toben. Sue Eldon (Treasurer). Brian Setliff was absent.

Attending Executive Director and Faculty/Staff: Mya Ciccotti (Executive Director), Jennifer Shelton (Assistant Director of Curriculum and Instruction), Jonathan Farmer (Faculty Representative to the Board).

III. Approval of Agenda

- Motion to approve agenda. Seconded. Unanimously supported.

IV. Public Comment

- There was no public comment.

V. Consent Items

A. Approval of previous meeting's minutes

- Motion to approve minutes from October 2019 board meeting; seconded, unanimous approval.

B.

C. Future Meetings/Events:

- Proposed December Board Meeting: Wed, December 18, 2019 at 6pm.
- Annual Hawbridge Open House: November 30, 2019 from 1:00-3:00 pm

VI. Reports

A. Board

Committee Updates: Expansion, Communication, Fundraising, Renovation

- Expansion report – 7pm presentation by Little.
- Communication – none
- Fundraising – had first meeting, collecting information.

B. Director – Ms Osborne, Internship Coordinator, has 4 interns here to talk with the Board. (Students have been placed in 20 locations, including businesses in the village. Internships have generated good references for students and built community partnerships. 1 elective high school credit per semester. Students apply, with references, and create a resume).

Also: Hawbridge is now required to do an asbestos plan; we're currently out of compliance. We have a current report; we are 100% asbestos free and are now under compliance.

We just received a letter of congratulation from Mark Johnson, superintendent of public instruction, for our graduation rate last year of 95.6%.

Marketing: our open house will be in the Times-News calendar. We are also connecting with and getting pricing from, a magazine in Orange County. Maybe the school should have a youtube channel, with media created by students?

We'll have a second open house before the charter school lottery, in early Feb, with heavy advertising. We want to recruit to diverse backgrounds.

The theater performance made over \$1600 dollars. Audience was standing room only on Sat night, an extremely popular program.

The NC Science Teacher Association Award was won by our science teacher, Ms Liz Stabenough.

C. Treasurer

- State funding is coming in, but Orange County is very slow. Income at this time is \$75,000 less than last year. Expenses at this time are \$60,000 more (about ½ is for expansion). Our treasurer shares an awareness that we're in the negative and it is concerning. We have not received our EC transfer money; the lack of a state budget is impacting our budget. Our materials costs should be much lower in the second half of year after receiving the rural schools grant.

D. Faculty Representative

- Dec 12 is date for social with board and faculty, 5-6pm at the Culture Mill.
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VII. Unfinished Business

A. Board Policy Manual Update

- There is no progress this month. Mya will reach out to her legal assistant. There are new policies required for students who are homeless.

B. Hawbridge Expansion Update

- (Little Diversified and Aspire Construction) At 7pm the Board will meet with Julie McLaurin and David Gange, Little Diversified, and Jason Imhoff and Ben Coble, Aspire Construction. Our building has been reduced by 1000 sq ft, with brick and glazing reduced and 4 classrooms eliminated. There is a list of program reductions. Gym costs are reduced. There is a significant reduction in cut and fill and retaining walls, and no huge changes in mechanical system. Little is keeping things as simple as possible. (We're at 38,000+ Sq ft) The building has moved 40' to the north, reducing cut and fill. Dining can accommodate ~100 students at a time. Bathrooms are eliminated from dining/gym area. There are now 85-89 parking spaces. Design includes a sloping metal roof to the south and flat roof to

the north. There are concerns about theatre and gym classes sharing a space in the same periods. Acoustic folding partitions could solve some of these problems.

Schedule: (see slides) We need to get moving. Little is asking for authorization to move into construction drawings. By end of Feb, they will aim for documents for all approvals. Bidding comes after approvals – we need to be authorized to bid in April. Release for construction at end of June, allowing 300 days, beginning in July. Completion 8/19 (or 9/6 as alternate) – furniture, computers, after 8/18. We've got to move fast to make this happen for 2021.

C. Charter renewal –

- A November draft was required for our self-assessment. With faculty input, this was put together by an administrative team. We will have a Jan 23 site visit, with board present from 9-1. We will all need to refresh on mission, vision, aspirations and goals. See the instructional, financial and operational goals from the report. We have a board meeting on 1/22, so we can all review together.

VIII. New Business

A. 2019 Audit Results

- Every June we get our audit report; this is complete and there are no findings in all areas, we're in compliance. The electronic version is in our Nov folder.

IX. Closed Session

A. Closed Session – 8:23pm

- a. To Consider Confidential Matters Pursuant to NC G.S. §143-318.11
 - i. Subsection (a) - (5)

B. Back to Open Session - 9:18

- a. The Board votes unanimously to approve Little's final plans from tonight, and to move forward with construction.

X. Adjourn – 9:25pm.