



The Association for the Advancement of Education, DBA, The Hawbridge School
Board of Directors' Meeting Minutes
Wednesday at 6:00 p.m.
[Zoom Meeting](#)

- I. Call to Order: 6:02
- II. Roll Call: Natalya Barker (Chair), Kathryn Brown (Vice Chair), Dawnya Bohager (Treasurer), Megan Glancy (Secretary), April Williams, Christina Fisher, Renee Lynch, Davida Reid
Attending Executive Director and Faculty/Staff: Jennifer Shelton (Director), Emily Martin (Dean of Students), Jonathan Farmer (Upper School Faculty Representative), and Kierca Kimbel (Lower School Faculty Representative)
- III. Approval of Agenda - agenda was approved unanimously
- IV. Public Comment: J. Buckmire commented on a JEDI related situation and asked for additional discussion regarding graduation, specifically if there is information about backup plans for inclement weather.
- V. Consent Items
 - A. March meeting's minutes were approved unanimously.
 - B. Future Meetings was approved:
 - Next Board Meeting: May 25th via Zoom
- VI. Reports
- VII. Board
 - A. Committee Updates and Selections: Fundraising (K. Brown) reported that the committee has been gathering alumni information and discussed DEI grants and fundraising which will require additional coordination; discussed a possible summer/late spring welcome event for new administrators; May meeting is TBD. Communications (A. Williams) reported that the April update went out on April 6th; positive feedback regarding the dual format (bullet points and elaboration; committee met via email and discussed an end of term communication by May 31st; shared that the Beam signing ceremony photos are available; discussed using some photos as thank you for individuals involved in the expansion; requested assistance looking for photos that would be suitable. JEDI (C. Fisher) reported that the committee met on April 20th; reviewed the National School Board Leadership guide on JEDI issues and ensuring equity; discussed translating BOD communications into Spanish; discussed incorporating ways to possibly ensure equity, such as incorporating cultural events, addressing the digital divide, cultivating cultural events/traditions; reviewed issues of interest to

committee, such as adultification of Black youth. Selections (R. Lynch) reported that the application deadline was April 15th; healthy applicant pool; will meet Monday, May 9th, to review the applications and focus a presentation for the full BOD.

- B. Directors (J. Shelton) reported on behalf of both directors, Ms. B reports that she has been talking to teachers and students and learning about the love of the school; reported that she enjoyed the Earth Day play and Talent Show; working on hiring for next year including a second 1st grade teacher to grow with the school; gearing up for EOG testing and last day of school activities. Regarding Upper School is feeling a sense of normalcy return after some traditions were recently revived including the Talent Show (first live show since 2019); Talent Show included students from 4-12th; 5th grade won for an original absurdist sketch; prom will occur on Saturday; Earth Day play was written by Mr. Greenberg and truly incorporated both themes of the school (environmentalism and art); included multiple classes in the production including an Upper School workshop with Paperhand Puppets; J. Shelton lead a tour of the new building for the Upper School teachers; J. Shelton has been working on space allocation and is excited for everyone to see it; Met with Peaceful Schools to plan upcoming trainings for community and communication building; Peaceful Schools trainings will be available for families and community members in the future. K. Brown asked for clarification regarding newly released school ranking from *U.S. News & World Report*, which indicated Hawbridge is listed as a top high school in the country; considering we do not focus on test scores, which is a major focus of these rankings, we are ranked a top high school in the state; very nice to see but not something we are seeking out; Regarding graduation, it will be held in the amphitheater as it was last year; will meet with CT Wilson tomorrow to discuss the possible use of the gym; this is dependent on inspections and the school will have more updates in the coming days; last update indicated it was likely we could use that space for graduation but not guaranteed or within the control of the school.
- C. Treasurer (D. Bohagar) reported we are 75% through the fiscal year; some minor updates in the annual funding amounts from state and federal sources; we have our 90-day cash on hand; discussed the upcoming planning process for next year's budget.
- D. Faculty Representatives (J. Farmer) reported that there is no up date for the Upper School. K. Kimbell articulated her gratitude for the recent community events including the play and faculty social events.

VII. Unfinished Business

- A. Hawbridge Expansion Update (Little Diversified and Aspire Construction) B. Culp from Aspire reported that a lot has occurred, including grounds work, flooring, mechanical systems are working; shared various photos; emergency responder system permit has been issued and most of the equipment for that has arrived and is on track for installation; punch list work is scheduled to begin next week with architect which indicates that things are nearing completion; punch list will be dependent on when the

architect can begin these final touches; completion is anticipated in the next few weeks; discussions regarding the previous delays and repercussions for contractor (damages paid to the school) which will be reviewed with team at meeting tomorrow; clarified that we must have final certificate of occupancy (CO) to use the gym for graduation; CO is scheduled for May 20th and we will have a better feeling if that will be likely after tomorrow's meeting; new furniture will be installed by provider; furniture coming from the PODS will need to be moved by a separate moving company TBD; D. Bohagar inquired if we can access the parking before receiving the CO. B. Culp indicated that we cannot officially use the parking lot until we have received the CO; discussed that the community is invested in that parking lot being finished and anxious to put it to good use for Saturdays in Sax; J. Shelton indicated she is communicating with business owners association; N. Barker inquired as to who is responsible for litter removal, etc. when the parking lot is used by community; J. Shelton indicated that the community is open to conversations and working with the school to make a plan.

- B. Mask Policy: A. Williams reviewed minor adjustments to mask policy which include a refreshed (working) link to the CDC guidelines; added the line that directs folks to the NC Strong Schools Toolkit as a reference as we have used this a guidance in the past; BOD discussed including the Strong Schools information in our mask policy and agreed to do so; mask policy will be updated to reflect these minor changes to clarify language; approved unanimously.

IX. Moved to Closed Session - 6:58

A. To Consider Confidential Matters Pursuant to NC G.S. §143-318.11

IX. Adjourn - 9:04