



BOARD MINUTES

Date: July 24, 2019

Location: Hawbridge School

Attending Board Members: Lori Edmonds (Chair), Val Hanson, Natalya Barker, Dianne Ford, Brian Setliff, Tim Toben, Kathryn Brown, Dawnya Bohager

Absent Board Members: Sue Eldon (Treasurer)

Attending Executive Director and Faculty/Staff: Mya Ciccotti (Executive Director), Jonathan Farmer (Faculty Representative to the Board), Emily Martin (Guidance Counselor)

- I. Call to Order
 - 6:06 p.m.
- II. Roll Call
 - 6:07 pm.
- III. Welcome New Board Members (Dawnya Bohager and Kathryn Brown)
- IV. Approval of Agenda
 - Motion to approve agenda. Seconded. Unanimously supported. 6:15 pm.
- V. Public Comment
 - No public comment.
- VI. Consent Items
 - a. Approval of previous minutes from June regular meeting.
 - b. Future Meetings
 - Motion made to set the August Board Meeting for Tuesday, August 27th @ 6:00 p.m. Seconded. Unanimously approved. Moving forward meetings will be the fourth (4th) Wednesday of every month @ 6:00 pm unless otherwise noted.

VII. Reports

a. Board

- Communications Committee Update
 - Committee Chair – no updates.
- General Discussion regarding future Committees/Positions/Needs
 - Communications Committee – Chair
 - Fundraising Committee – Chair
 - Committee for use of current building
 - Expansion Committee – still needed
 - Possible New Committee to explore grants for outdoor classrooms, etc.
- Diane Ford was nominated and approved as Secretary for the upcoming year.

b. Director

- Hawbridge School is now fully staffed, new hires include:
 - Christina Hairston – Music Teacher
 - Liz Stabenow – Biology and 7th grade Science Teacher
 - Sarah Cornett – Visual Arts Teacher
 - Jana Cartner – 4th Grade Teacher
 - Tony Mayer – Outdoors/PE Teacher

c. Treasurer

- Nothing to report.

d. Faculty Representative

- Nothing to report.

VIII. Unfinished Business

a. Policy Manual Update

- Diane Ford and Lori Edmunds have begun reviewing the school handbook and policy manual, to remove policy from the handbook.
- Discussion was had regarding what handbook policies have been board approved.
- Board's job is to adopt the handbook, not approve the handbook.
- Should Hawbridge admission policy mirror state statute or should a separate Hawbridge policy be drafted.
- Board will review proposed policy and discuss at the new meeting.
- Diane Ford and Lori Edmunds will meet with Mya Ciccotti within the next two weeks to formalize proposed policy changes.

- Determined that policies that need revisions will be addressed at Board meetings throughout the school year.

b. Communications Policy

- Effort is being made to create a Communications Policy for the Hawbridge community, staff, parents and students that provides a detailed explanation of acceptable communications methods and the consequences for violations of said policy.
- The Board would like to introduce this policy to the community, parents and faculty, in early August and again at the first open house of the upcoming school year.

c. Expansion Update

- Julie McLaurin and David Gange.
- David went through a slideshow providing a general description of the layout and providing a visual of the exterior of the school.
- Discussion was had regarding the brick and siding to be used, and samples were passed around.
- Tim Toben questioned the use of the brick and how much heat it would absorb.
- David _____ explained how a column was created behind the brick and the wall that would allow the heat to be transferred from the building.
- The use of the brick on the exterior was driven by an effort for an symbiotic relationship between the aesthetics of the village and the new school buildings.
- The possibility of solar panels and using refurbished materials from the old mill were discussed.

IX. New Business

a. Board Officer Elections

- Diane Ford nominated and elected Secretary earlier in the meeting.

b. Revised Handbook

- See comments above

c. Professional Development

- Charter School Leadership Institute is upcoming.
- Board is open to sending any members who may be interested in attending.

d. Motion made to approve Mya's slate of new hires for the upcoming school year.

- Motion unanimously approved.

X. Closed Session

a. To Consider Confidential Matters Pursuant to NC G.S. §143-318.11

- Subsection (a) - (6)
 - Motion to move to closed session. Seconded. Unanimously supported. 7:52 pm.
 - Motion to move to open session and adjourn. Seconded. Unanimously supported. 8:11 pm

Minutes recorded and respectfully submitted by Brian C. Setliff, Board Member.