

## HAWBRIDGE BOARD MINUTES 4-24-2019

- I. Call to order at 6pm.
- II. Roll Call: Board members attending were Todd Nicolet, Chair, Val Hanson, Vice Chair, Sue Eldon, Treasurer, Natalya Barker, Lori Edmonds, Brian Setliff, and Dianne Ford. Not in attendance were Karamarie Fecho, Secretary, and Tim Toben. Also attending were Hawbridge administrators Mya Ciccotti, Executive Director, Emily Martin, School Counselor, and Jennifer Shelton, Assistant Director of Curriculum and Instruction, faculty representative Jonathan Farmer, and school expansion project manager Jason Imhof
- III. Agenda approved – a motion was made, seconded and passed to approve the meeting agenda.
- IV. Public comments – there were none.
- V. Consent items
  - A. The board voted to approve the previous meeting's minutes.
  - B. The board voted to approve a the next meeting date of May 22, 2019, 6pm.
- VI: Reports
  - A. Board

Todd Nicolet reports that the fundraising committee has no news.

Lori Edmonds reports that the communication committee would like to schedule a happy hour for Hawbridge faculty and board members near the end of the school year. 5pm on Tuesday May 28, the last day for teachers, was agreed upon as a good time. Also, communication guidelines will be added to the Duties of the Board document.
  - B. Director

Executive Director Mya Ciccotti presented the proposed working budget for 2019-2020. Much is similar to this year, with increases in health insurance and employer contribution to retirement and decreases in EC contracted services, based on this year's expenditure. REAP grant income is a possibility. Instructional supplies have been increased by \$5000 to support a new choral and music program. Legal support funding is included. The budget reflects 321 as our baseline enrollment number. The budget proposal will come to the board next month for formal approval.

Counselor Emily Martin attended a Peaceful Schools NC conference, which focused on restorative justice and mindfulness. An inspiring school visit was included. Peaceful Schools NC could provide a framework of common language and values that closely match what Hawbridge is already doing, as well as consistent professional development for our teachers and access to people and facilitators. The idea has been presented to Hawbridge faculty, who are exploring the website.
  - C. Treasurer

Board Treasurer Sue Eldon reports that everything looks fine. Our sales tax refund will come all in one check at the end of the year. With approval of surplus spending for school expansion, we will have a planned budget deficit this year.
  - D. Faculty Representative

Jonathan Farmer reports a strong positive attitude among the faculty.

## VII. Unfinished Business

### A. Hawbridge Expansion update

Project manager Jason Imhof presented a detailed project budget and reviewed that with the board. He and Mya are seeking a construction loan, working with several lenders who have USDA experience. There will be some time involved in completing this phase of funding. He also reported on design status. The floor plan is not quite ready but will be reviewed by next board meeting. Discussions continue with DOT about pedestrian connectivity between our two school sites and exploring financing with DOT. We will work on more closely estimating future pedestrian traffic crossing the road to the river, Island Park, and Saxapahaw General Store. We need to articulate that our school offers a significant amount of outdoor programming.

### B. 2019 Board Appointments Update

Dianne Ford reports that an effort has been made by board members and the school to publicize the open board positions. Applications are beginning to come in and will probably peak close to our May 1 deadline. Applications will be available online for review by the committee, which is meeting on Monday May 13 at 5:30 to review all applications. Recommendations will come to the May board meeting.

## VIII. New Business

- A. The Hawbridge nepotism policy needs to be updated with more explicit language to meet state charter school guidelines. The revised policy was approved unanimously by the board.

IX. The board moved to closed session at 7:07pm.

X. The board moved to open session and adjourned at 8:50pm.

Minutes submitted from Dianne Ford, board member.