

September 4, 2018  
PASTA meeting minutes  
8:15 AM @ Cup 22

Attendees:

Ann Jones, parent  
Tracy Blethen, parent  
Jessica Watts, parent  
Shannon Forbis, parent  
Cindy Williamson, parent  
Korie A. Oakley, parent  
LaShauna Austria, parent  
Rob Greenberg, faculty  
Barbara Treyz, parent  
Liz Sullivan, parent  
Paul Baerman, parent  
Amy and Brian Gribbin, parents  
Amanda Charest, PASTA president  
Mya Ciccotti, interim Executive Director  
Elizabeth Osborne, faculty

1. Introductions
2. IT committee- current parent that volunteers their time and expertise will be leaving after this year, need to pursue other parents with IT skills set, both hardware and software.
3. Tracy Blethen to create a Google doc/spreadsheet with volunteer opportunities that require different skills and experience.
4. Book Fair- scheduled for December, decided end of October to start publicizing. Will need volunteers.
5. Box Tops- Tracy Blethen wants to do contest, or possibly a bake sale using Box Tops as payment.
6. OneCall- good feedback; there is a sign-up at Nancy's window.
7. Newsletter- may be redundant at this point given OneCall and keeping website current, plus Facebook and Twitter. Often obsolete by the time sent out in the past due to logistics.
8. Facebook PASTA page- remind folks to join.
9. Suggestion made to have push notifications when changes made to website.
10. Tutoring- Emily coordinates this; find out what need is from each teacher, and will likely schedule during bridge (2:45-3:15); only drawback is keeping kids from participating in clubs. Specific requests TBD.
11. Background checks- parents need to complete every two years to be able to volunteer, drive students, etc. Free to parents, see Hawbridge website volunteer tab for info, or contact Mya Ciccotti.

12. Discussed providing a lunch break for Nancy once a week, have already had a volunteer come forward; must sign confidentiality agreement.
13. Supply closet- Perri Kersh? Agreed on sending out a monthly grade level list as opposed to the Amazon list.
14. Faculty kitchen- issue with sharing space with Outdoors; look into purchase or donation of a mobile pantry?
15. Mr. Greenberg fundraising idea- sell sorted and packaged rocks and minerals; needs volunteers to help with this.
16. Discussed need to be more inclusive of 4th and 5th grade classes given separate building. Volunteers to be room mothers/fathers?
17. Spiritwear- Elizabeth Osborne to put together sheets for order forms to be ready mid-month, also online version; have surplus of bags and magnets from last year; using Graphics Edge this year.
18. September 19th is first teacher's brunch, clean-up is already covered.
19. Heron Trot- Nov. 3rd; need sponsorship, Oct. 22nd is deadline for logos; discussed marketing and direct ask- this is advertising for donors.
20. Powerschool- parents needing refresh/tutorial? New this year is 4 ½ week progress reports that will go home via paper. Tracy Blethen offered to do Google classroom training session for parents, possibly a webinar.