



Association for the Advancement of Education, DBA, The Hawbridge School
1735 Saxapahaw-Bethlehem Church Road
Saxapahaw, NC 27340
(336) 376-1122

BOARD MINUTES

Date: January 24, 2018

Location: Hawbridge School

Attending Board Members: Rowena Khot (Vice Chairperson), James Cajka (Treasurer), Karamarie Fecho (Secretary), Lori Edmonds, Jonathan Romm, Liz Sullivan

Excused Board Member: Todd Nicolet (Chairperson)

Attending Executive Director and Faculty/Staff: Kenny Moles (Executive Director), Jonathan Farmer (Faculty Representative to the Board), Daryl Feldman (co-Assistant Director and Faculty Member), Jennifer Shelton (co-Assistant Director and Faculty Member), Emily Martin (Guidance Counselor)

- I. Call to Order
 - o 6:02 pm.
- II. Roll Call
 - o 6:02 pm.
- III. Approval of Agenda
 - o Motion to approve. Seconded. Unanimously supported. 6:03 pm.
- IV. Public Comment
 - o No public comment.
- V. Consent Items
 - A. Approval of previous meeting's minutes
 - Motion to approve regular meeting minutes from December 2017 pending minor revisions: "2-year term" to be changed to "3-year term", "tiling" to "flooring", and "\$500" to "\$5000". Motion to approve. Seconded. Unanimously supported. 6:10 pm.
 - B. Future Meetings/Events:
 1. Board Meeting: 6:00 pm on Wednesday, February 21 2018
 - Motion to approve. Seconded. Unanimously supported. 6:10 pm.
- VI. Reports
 - A. Board
 - Nothing to report.



B. Director

- Director commented on excessive number of weather-related school closings. He emphasized that the calendar was intentionally designed to include a sufficient number of extra educational days in order to accommodate unexpected school closings.
- Director reported that the school has received 202 new applications to date, for enrollment in grades 4 through 12.
- Director reported that the new school vans were working out smoothly, with few logistical issues encountered. The plan is to keep the vans in the front parking lot.

C. Treasurer

- Treasurer presented an overview of the budget. Halfway through the school year, the budget is in good shape. Revenue is on track. Expenditures are slightly higher than expected due to bathroom flooring expenses. Current budget reflects a rollover of \$60K from the general budget to the school activity account in order to cover the cost of the two new vans. Projected surplus for the year is roughly \$60K.

VII. Unfinished Business

A. Hawbridge Expansion Update

1. General Updates

- Board Member Romm provided an overview of the potential school expansion project. Everything is on track for the Board to make a formal decision during the regular March 2018 meeting. Assuming a formal decision is made to proceed, the projected opening date is Summer 2020. Little Architecture and the land donors (Claire Haslam and Doug Williams) are very optimistic. Lots of details to attend to (e.g., easements, etc.). Director Moles and Romm met with Saxapahaw Rivermill, the condo association. Several concerns were discussed and remain under discussion (e.g., parking during construction). Little Architecture will prepare a PAR for Board review. Two community feedback sessions are being scheduled prior to the March 2018 regular meeting of the Board (one during a weekday evening, one on a Saturday morning). These sessions will be advertised broadly and inclusive of all community stakeholders.

B. Board Bylaws

1. Board Membership

a) Bylaws

- Board refined the wording of the amended bylaws. Motion to adopt the bylaws as amended during the meeting (dated January 24, 2018) for presentation to DPI. Seconded. Unanimously supported. 7:14 pm.

VIII. New Business



- Treasurer Cajka suggested that the Board forms a Selection Committee, per the amended bylaws. Board agreed and reached consensus on Board representatives to the committee: Jamie Cajka, Rowena Khot, Jonathan Romm, and Liz Sullivan. Faculty and PASTA representatives to the Selection Committee will be decided during the upcoming week. A Committee Chair will be selected after the committee has been finalized. Khot will serve as Interim Chair.
- IX. Closed Session
- A. To Consider Confidential Matters Pursuant to NC G.S. §143-318.11
 - 1. Subsection (a) – (3), (5)
 - Motion to move to closed session. Seconded. Unanimously supported. ~7:30 pm.
- X. Adjourn
- Motion to move to open session and adjourn. Seconded. Unanimously supported. 8:15 pm.

Minutes recorded and respectfully submitted by Karamarie Fecho, Board Member and Secretary.