



Association for the Advancement of Education, DBA, The Hawbridge School
1735 Saxapahaw-Bethlehem Church Road
Saxapahaw, NC 27340
(336) 376-1122

BOARD MINUTES

Date: September 20, 2017

Location: Hawbridge School

Attending Board Members: Todd Nicolet (Chairperson), Rowena Khot (Vice Chairperson), James Cajka (Treasurer), Karamarie Fecho (Secretary), Lori Edmonds, Jonathan Romm, Liz Sullivan

Attending Executive Director and Faculty/Staff: Kenny Moles (Executive Director), Jonathan Farmer (Faculty Representative to the Board), Daryl Feldman (co-Assistant Director and Faculty Member), Jennifer Shelton (co-Assistant Director and Faculty Member), Emily Martin (Guidance Counselor)

- I. Call to Order
 - o 6:04 pm.
- II. Roll Call
 - o 6:04 pm.
- III. Approval of Agenda
 - o Motion to approve. Seconded. Unanimously supported. 6:04 pm.
- IV. Public Comment
 - o No public comment.
- V. Consent Items
 - A. Approval of previous meeting's minutes
 - o Motion to approve minutes as amended. Seconded. Unanimously supported. 6:10 pm.
 - B. Future Meetings/Events:
 1. Board Meeting: 6:00 pm on Wednesday, October 18, 2017
 - Motion to approve change in meeting date to Wednesday, October 11, 2017. Seconded. Unanimously supported. 6:13 pm.
- VI. Reports
 - A. Board
 1. Welcome message to community



- Board Chair drafted a welcoming email to be distributed to the Hawbridge community. Board will provide feedback by EOD Thursday, September 21, 2017 for distribution on Friday, September 22, 2017.
 - 2. Revisiting bylaws
 - Board Chair and Secretary will share their notes regarding the previous meeting's discussion of the bylaws. Board will review the notes and provide comments prior to the October regular meeting of the Board. Board would like to vote on any potential changes to the bylaws before the end of the calendar year, but preferably during the November regular meeting of the Board.
 - B. Director
 - 1. Data Presentation
 - A. Summative Exam Results
 - 1. EOG, EOC, AP, & ACT
 - Co-Assistant Director Shelton presented an overview of the metrics used to project growth scores for students and the school. She then reviewed the results with the Board. Student growth varies by grade and academic subject. School score improved from last year, from low-to-middle B (75) to middle-to-high B (77).
 - Board Chair summarized the results. Main lesson learned is that the school is doing well relative to the state and is trending toward improved academic performance.
 - C. Treasurer
 - Treasurer presented an overview of the budget. Revenue is lagging behind due to a delay in receipt of county funds. Expenditures are slightly behind, but on track. Maintenance expenditure is at 60% and included improvements to the decking, refurbishment of the front door in preparation for a new alarm system, and a contract with Duke Power for lighting. Playground funds have not been expended. Maintenance charges for the heating/cooling system are as expected. Surplus looks healthy. Overall, budget looks good.
 - Director noted that the school received an NC DPI EC Division award of a one-year \$42,000 grant to support an EC start-up program (with potential for renewal) and that a new EC teacher has already been hired. Director also noted that the amount of funding for the recurring rural education grant increased this year.
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- VII. Unfinished Business
 - A. Hawbridge Expansion Update
 - 1. Presentation from Little



- Little presented a new concept plan for the potential school expansion. This is a revision based on new site plans, results of the financial feasibility study, and other new findings. Floodplain and floodway assessments are underway, with results expected by end of the year.

VIII. New Business

A. 2018-2019 School Calendar Proposal (to go on 1-month comment period)

- Director presented the proposed 2018-2019 calendar, which is essentially the same as the current school calendar, except that the school closing day to acknowledge Good Friday follows Spring Break and replaces the Fall school closing day. The proposed calendar will be posted for public comment before Board vote during the October regular meeting of the Board.

B. Expenditure of surplus funds

- Treasurer presented new business related to expenditure of surplus funds. He requested that the Board and administration consider a “wish list” to bring to the October regular meeting of the Board for consideration and prioritization of new expenditures.

IX. Closed Session

A. To Consider Confidential Matters Pursuant to NC G.S. §143-318.11

1. Subsection (a) – (3), (5)

- Motion to move to closed session. Seconded. Unanimously supported. 7:15 pm.
- Motion to move to open session and adjourn. Seconded. Unanimously supported. 8:21 pm.

Minutes recorded and respectfully submitted by Karamarie Fecho, Board Member and Secretary.