



Association for the Advancement of Education, DBA, The Hawbridge School
Hawbridge School
1735 Saxapahaw-Bethlehem Church Road
Saxapahaw, NC 27340
(336) 376-1122

BOARD MINUTES

Date: March 16, 2016

Location: Hawbridge School

Attending Board Members: Rick Morse (Chairperson), James Cajka (Treasurer), Todd Nicolet, Jonathan Romm, Liz Sullivan

Absent Board Members (Excused): Karamarie Fecho (Secretary), Rowena Khot (Vice Chairperson)

Attending Executive Director and Faculty/Staff: Kenny Moles (Executive Director), Jonathan Farmer (Faculty Representative to the Board), Daryl Feldman (co-Assistant Director and Faculty Member), Jennifer Shelton (co-Assistant Director and Faculty Member)

- I. Call to Order
 - 6:18 pm.
- II. Roll Call
 - 6:18 pm.
- III. Approval of Agenda
 - A. Motion to approve. Seconded. Unanimously supported. 6:18 pm.
- IV. Recognitions
 - A. Poetry Out Loud
 - Jonathan Farmer introduced a student, Grace, who read a poem that she wrote. The poem was very well received.
- V. Public Comment
 - None present, none offered.
- VI. Consent Items
 - A. Approval of previous meeting's minutes
 - Motion to approve. Seconded. Unanimously supported. 6:25 pm.
 - B. Future Meetings/Events:
 1. Board Meeting: Wednesday, April 20, 2016
 2. Board Meeting: Wednesday, May 18, 2016



VII. Reports

A. Board

- Board discussed the need to post on the school's website the new request for applications for board service.
- Request must state what the board priorities and desired skill sets are.
- Board discussed which board slots were up for re-election.
- There were questions because two vacancies were filled due to people resigning from the board mid-term.
- Jonathan Romm did not fill two full consecutive terms; according to the Bylaws, he is allowed to seek another term and will be considered for nomination.
- Rowena Khot, Jamie Cajka, and Liz Sullivan also will be considered for nomination.
- Board asked the administration for desired qualities in any new board members.

B. Director

1. Master Schedule – Director is still working on the schedule, but it is coming together.
 - a) 6-period day with a flex period at the end of the day.
 - b) 7th period will be 45 minutes long and used for clubs, remediation, Model UN, etc.
 - c) All other periods will be 57 minutes long.
 - d) 8 am - 3:15 pm is the planned day for the next school year.
 - e) Discussion of the benefits of this new schedule.
 - A. Reduction of non-instructional time.
 - B. Clubs will be more educational.
 - f) Lunches
 - A. New schedule decreases time for lunch.
 - B. Teachers will not have to do lunch duty.
 - C. 3 x 30-minute lunch periods:
 1. First half of 6-12 grades
 2. 5th graders
 3. Second half of 6-12 grades

2. Hawbridge will have Good Friday off this year.

C. Treasurer

- Treasurer discussed budget.
- Revenues and expenses are on track.
- Not much change from last month.
- Two additional expenses have caused a small decrease in the projected surplus:
 - Additional NC Virtual Public School tuition
 - Additional Workers Compensation premiums

D. Other business



- Land Gift
 - Survey was returned.
 - Land is only 5 acres.
 - There are flood plain issues.
 - There are steepness issues.
 - There may be an option to purchase an adjacent parcel.
 - More questions to answer before moving forward.

- Transportation Feasibility
 - Director did not have a chance to talk to other schools about transportation options.

VIII. New Business

A. Enrollment Projections

- Lottery went well
- 36 students admitted for 5th grade
- 38 in 6th
- 36 in 7th
- 37 in 8th
- 40 in 9th (after siblings had 4)
- 52 in 10th (none in lottery)
- 44 in 11th (none from lottery)
- 37 in 12th (none from lottery)

B. Free and Reduced Lunch

- Faculty Representative asked about possibilities for a free/reduced lunch program.
- Federal program has lots of strings and is a less than ideal source of supplemental funding to support a free/reduced lunch program.
- There might be an opportunity to partner with general store.

IX. Closed Session

- Motion to move to closed session to consider confidential matters pursuant to NC G.S. §143-318.11. Seconded. Unanimously supported. 7:37 pm.
- Closed session ended at 8:48 pm.
- Moved to open session and adjourn. Seconded. Unanimously supported. 8:48 pm.

Minutes taken by James Cajka, Board member and Treasurer; edited and respectfully submitted by Karamarie Fecho, Board member and Secretary.